

Minutes of the 18th Honest Broker Governance Board Meeting Thursday 8 November 2018

Present: Voting members of the Honest Broker Governance Board (HBGB):

Dr Brendan O'Brien (Chair and HSCB member); Mr Paul Carlin (Vice-Chair and South East HSC Trust), Dr Nicola Armstrong (PHA); Dr Hilary Russell (Non-HSC Lay member); Ms Alison Murphy (Belfast HSC Trust); Miss Irene Knox (Southern Trust); Dr Seamus O'Reilly (Northern HSC Trust); Ms Christine Kennedy (DOH)

Non-voting members:

(All from BSO) Mr Neil Marsden, Mr Alan Harbinson, Dr Siobhan McGrath (Secretariat), Miss Katie Arnold (Minutes). Ms Charlene McQuillan (DoH).

1. Formal Apologies

Voting members:

Dr Peter Sharpe (Southern HSC Trust); Dr Suzanne Martin (Patient Client Council); Dr David Hill (South East HSC Trust); Mr Aaron Peace (Western Trust).

Non-voting members:

Mrs Karen Bailey (BSO); Mrs Susan Campbell (BSO).

2. Approval of Minutes for 11/05/18 and 20/09/18.

The Chair asked the board if there were any changes to be made on the minutes from Friday 11th May 2018 before they were approved. Dr Hillary Russell noted that she was present at the meeting however this was not recorded. These were approved subject to a small editing change to include Dr Hillary Russell.

The Chair then asked the board if there were any changes to be made on the minutes from Thursday 20 September 2018. The board did not have any amendments to make. Therefore it was agreed that the minutes could be signed. Dr Siobhan McGrath advised that the minutes would be sent to the Vice-Chair via email for an electronic signature.

3. The board reviewed all actions from previous meeting.

Action: Log to be updated

The Chair is to action the agenda from 5th August 2016 where a presentation on HBS was to be given to the Strategic Information Group.

Mr Neil Marsden is to close the action where a process to capture updates from researchers has been implemented and will be used to inform future annual

reports, and to open a new action on this matter. The new action will be to develop the current version and to make it more customer-facing. The time expectation on this is May/June 2019 or 2020, and to be issued once every 6 months. The second action from 2 February 2016 has been noted to be aspirational and therefore should be closed.

The Chair has proposed that a formal invitation should be extended to the new staff of ICO so that the action for on-going engagement with ICO continues. It was agreed by the Board that the action from 21st July 2017 where there was to be a meeting to discuss collaboration between ADRC and HBS, would be closed. Mr Neil Marsden was to explore GDPR and the impact of it, and to report back to the HBGB. Mr Neil Marsden has advised that he is finishing the draft before it is submitted for approval.

The Chair has noted that the action from 20 October 2017, where there was a concern regarding a lack of incoming projects, is no longer relevant. The Board agreed this was to be closed.

The Chair has met with BSO colleagues to discuss the funding bid for capital investment via HDRUK. The info regarding this was on the NI portal. However, HBWG was still to take on the Board's suggested changes to the annual report format.

The action from 11 May 2018 highlighted extra PCs would be required; this is currently in working progress. Therefore, the action was to be closed.

Also from 11 May 2018, the Vice-Chair agreed to explore opportunities for undergraduate placements within HBS. The Vice-Chair advised that he and Prof Johnny Wallace (Ulster University) are developing a series of events in the Trusts, working shopping events for undergraduate students, in January 2019. This development process has included workshops for students. Mr Neil Marsden and Mrs Susan Campbell are to be included in this process.

In regards to the action to write to Eddie Ritson, Mr Neil Marsden has advised that he has spoken to Eddie and this is an on-going conversation. The Vice-Chair stated that this application appeals to him.

An action from 20 September 2018 asked the Chair to write to HDRUK, the Chair has advised that this has been completed and therefore, must be closed. Dr Nicola Armstrong was to ask Orla Bateson to invite Ian Young to join the ADRC/BSO pilot steering group. Dr Armstrong has advised the Board that the group is open to suggestions and things are progressing well. The Chair led a further discussion on cyber security and the issues that can arise.

4. ADRC/HBS Pilot Paper – The Chair highlighted that there was no change since the last meeting. The Chair discussed how Professor Young illustrated the aspects of governance and how this program will need to make sure of the structure/governance that already exists. It was proposed to use IRAS and this should be considered by relevant Trusts.

It was also noted that the Head of legal and the Trusts have an upcoming meeting on legal gateways. This will be useful for ADRC to establish the legal framework for sharing data.

5. Update on HBS Projects – Mr Neil Marsden highlighted to the Board that more resources were needed.

6. GP Intelligence Platform (GPIP) – The Chair gave a presentation on the GP Intelligence Platform. The GP Intelligence Platform (GPIP) replaces My Quest data extract on GP systems in Northern Ireland. Current systems have not always been up to date with SNOWMED.CT and England was more advanced in this respect.

This project aims to do a nightly efficient data extract rather than having an extraction which takes months. All GP practices in Northern Ireland have now signed up to use of the GPIP. The GP federation and the GPs can see the advantages of the platform in terms of benefits for both practices and individual patients. The Honest Broker Service may now be able to connect with the GPIP creating enriched datasets. This will help both the GP data set and Research agenda if there is a whole population sign-up, which will help eliminate outdated information.

The platform was due in December 2018; however it will now likely be February 2019. It will allow every GP practice a hosted data centre based in Northern Ireland.

Furthermore, the role based access will allow doctors to see personal, identifiable information; however this would not be available to the researchers. For researchers this means they could potentially use this system for their screening process, gaining country-wide information through an editorial board rather than thirty boards.

A driver to encourage this is coming from Prof Bernadette McGuinness' work on dementia. The connections between the two data repositories will require Data Protection Act advice and legal advice to progress, but once in place it will put Northern Ireland in a unique position to have a very rich dataset compared to the rest of the UK. Prof Morris agreed with this view.

Ms Christine Kennedy left meeting.

7. HDRUK Presentation and Discussion given by Professor Andrew Morris.

Professor Morris gave a presentation on how to use data to improve lives; discussing the convergence of care and research for as a catalyst for change.

Miss Irene Knox, Dr Siobhan McGrath and Miss Katie Arnold left meeting.

8. AOB - None

Signed:



Dr Brendan O'Brien – Chair of the HBGB

Date: 1 March 2019