

Minute of the 29th Honest Broker Governance Board Meeting (HBGB)

Date of meeting: Thursday 13th May 2021 (3 to 5pm)

By Zoom videoconference.

Present:

Voting members:

Dr Michael Quinn (MQ) (Health and Social Care Board (HSCB) and Chair of the Honest Broker Governance Board (HBGB)); Dr Aaron Peace (AP) (Western HSC Trust) and Deputy Chair (HBGB)); Dr Hilary Russell (HR) (Lay Member); Neil Martin (NM) (Northern HSC Trust), Irene Knox (IK) (Southern HSC Trust); Lisa Whyte (LW)(HSCB); Siobhán Morgan (Department of Health, DoH); Mark Bradley (MB) (Business Services Organisation, BSO); Laura Moore (South East HSC Trust); Kate Laverty PCC (Patient Client Council, PCC),

Non- Voting members:

From BSO: Alan Harbinson (AB), Martin Mayock (MM), Naomi Mills (NaM), Charlene McQuillan (CM) (DoH); David Bryce (Director ITS BSO),

In attendance:

Dr Siobhan McGrath (BSO) for purposes of the minute; Fiona McNally (BSO) for technical videoconference support (HBGB Secretariat).

Apologies were noted from the following:

Voting Members:

Dr Peter Sharpe (PS) (Southern HSC Trust); Dr Seamus O'Reilly (SoR) (Northern HSC Trust);

Non-Voting Members:

None

1. Apologies

Apologies from Dr Peter Sharpe (PS) (Southern HSC Trust); Kate Laverty PCC (Patient Client Council, PCC), no apologies noted from Alison Murphy or Dr Nicola Armstrong.

2. Chair's Welcome

The Chair congratulated Siobhan McGrath on her new post with HREANI and thanked her for her valued contribution to the BSO HBS. The Chair also said he was changing his own role but will not change his current role with the HBS.

The Chair extended our thanks to all the data warehouse staff for their continued hard work with projects, NITRE and the HDR UK.

The Chair spoke about letter sent to NISRA from the HBGB and their response, saying that they have been working hard to try and get all services working together but was disappointed with the response that was received from NISRA.

3. Minutes of the last meeting

Minutes from the last meeting were approved.

4. Matters arising

No matters arising.

5. Update on MOU/SAIL/HDR UK National Core Studies –verbal update AH

AH provided an update on recent activities within the HBS. Small error in the number of studies on the Research Activity report should read 10 projects approved not 0. Action Change the 0 to 10 fm. Due to Covid19 pandemic the dates when the HUB was able to operate were greatly reduced but now with remote access being available that more than half the workload has been reduced/cleared.

AH gave a PowerPoint presentation Update on UK SeRP /HDR UK / National Core Studies to the HBGB

HBS SeRP Migration.

All MOU have been signed and returned to the HBS. The First National Core project is now active on SeRP, and a second soon to follow.

The cyber issue with QUB has had an effect on the information flow with the HSC and QUB.

There is a problem with Morbidity data and NISRA, they have in place a platform pilot which they are using. HBS had hoped to get them on board with our services. MQ spoke of the response received (which was emailed to all

HBGB), it was felt that this needed following up with further correspondence with someone else within NISRA.

The Safe Haven Hub has now reopened in Franklin Street and this will reduced the pressure for local projects.

“Sensitive Topics” and SeRP

- As part of HBGB application process and panel feedback we are now assessing if project is suitable for access via SeRP
- For projects containing particularly sensitive data the HBGB may see fit to specify data can only be accessed via the physical safe haven
- However all HSC service user data is sensitive so the question has led to some confusion

There was a discussion about this subject and concerns that was raised about how to deal with the issues that could arise. AH presentation had guidance from National Statistics Scotland (NSS) and the context of topics it refers to as ‘sensitive’. HR agreed this was good idea but had concerns that it was all subjective to interpretation dependant on the project matter and group included in the project, example to this could be project involving data with regards to the PSNI. SM said that Social Care data would be more complicated to use with SeRP. LW mentioned that other areas could be abortion and mental health would also be picked up as possible areas of concern. AH a list of existing projects that need signed off for migration would be shared with all HBGB members for approval. If there was any that needed further consideration or raised issues this would fall with MQ to make final decision as Chair of the HBGB. Action: List of existing projects to be signed off for migration to be shared with HBGB Members.

MQ thanked all for the quick turnaround of HDR UK projects with SeRP, congratulated Alan and the HBS Team for all their hard work and said it was great that those outside of Northern Ireland in the UK can now gain access to data from Northern Ireland.

AH informed the HBGB that the HDR Innovation Gateway portal shows live updates of data for researchers. The 5 Safe Data form AH has been working with HR and thanked her for her input, has made the form easier to implement. The form is reserved for Covid 19 projects at the moment but the HBS could look at adopting this form for all future projects. This form was emailed to all just prior to the meeting and it was asked for members to read it over and send feedback to the secretariat FM. Action: Members to send feedback to secretariat FM to pass on to AH and MQ. SMG said she can see the merit in having one form to be used for all data project requests. AH said

it would be good to have a uniformed form for all and that if the HBGB wished he could get the HDR UK to demo an end to end approval process they are using. AH preference would be that the current 3 member HBA panel stays as it is to look at requests, reason given was that the process as it is enables direct discussion with each other about the requests. AH informed the HBGB that each member can be set up as a member on the HDR UK Gateway so they have access to the portal and all the current data on their system. Action: Check to see who all from HBGB would like to be set up on HDR UK Portal.

Data Use Registers are currently in the process of completion and it is hoped in the following few weeks to have feedback from researchers, AH will pass on this Green paper from HDR UK once it has been completed. Action: AH to pass on Green Paper when available for all HBGB members.

NITRE TOR & Membership of NITRE group meeting took place for the first time in April, this group will only meet 4 times approx. per year. Dr Frances Burns is the lead for NITRE, discussion was had to ask FB to be a guest to attend HBGB meetings going forward. Action: FB to be contacted about being a guest at all HBGB meeting going forward.

6. HDR UK Patient and Public Engagement Team Presentation by Judy Slape and Sinduja Manohar

AH introduced Judy and Sinduja to the HBGB and thanked them for coming along to give a PowerPoint Presentation to the Board. Action: A copy of the presentation will be forwarded to all members as soon as it is available.

The Use My Data Organisation can create learning and training platforms for materials so that anyone can have baseline on the terminology used in HDR UK PPI groups this helps so they fully participate in discussion.

Public Advisory Board PAB is recruiting for these groups at the moment and if the HBGB members have any networks in NI that would be helpful in getting more people from NI to participate with these groups. It was suggested that it would be useful for the PCC to be contacted with this information/request and that FB NITRE should be the POC. NaM said that all Trusts have a great cross section of people involved in PPI and was happy to set up possible PPI contact's that could be passed onto FB. Action: NaM to contact FB with PPI contacts. And also to contact PCC and pass on details about the PAB recruitment for PPI.

7. Review of the HBGB Action Log

Actions were reviewed and updated.

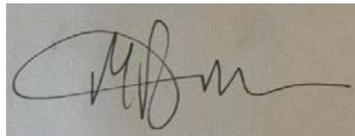
8. Any Other Business

Letter of thanks should be sent to Susan Campbell for the HBGB for all the work she contributed to over the years to the HBGB. Action: Letter of Thanks to SC on behalf of the HBGB. The loss of Susan and her expertise in the service overall would be greatly felt. It was asked of DB if they might know who maybe taking up this role and working with the HBS. Contact at the moment should be with Cormac O'Brien (CoB), AH asked could Conor or Christina join the weekly meetings with Alan and his team. Action: DB is to speak to CoB about this and get in touch with AH.

9. Date of next meeting 19th August 2021 @3 to 5pm via Zoom

Signed by Dr Michael Quinn (Chair of the HBGB)

Signature:



Date: 04-11-2021