

## Appendix 3 CPVS ID requirements October 2021

### **Community Pharmacy COVID Vaccination Service – Acceptable Forms of ID**

Patients presenting to the pharmacy must have their identity verified in one of the following ways. In addition to this, the patient details **should** try to be matched on the VMS prior to vaccination. If this is not successful, please refer to the additional criteria section for more information.

#### **1. Photographic ID with Date of Birth**

Examples include:

- Passport
- Driving Licence
- Travel Pass
- HSCW ID badge
- Electoral Identity Card

N.B. Photographic ID which has passed its expiration date is acceptable as long as the patient is still recognisable from the photograph.

**OR**

#### **2. A combination of TWO of the following documents:**

- Birth certificate
- Adoption Certificate
- Certificate of registration or naturalisation
- Citizen card
- ID from organisations or charities/support groups the patient is involved in which verifies name and date of birth but does not include a photograph:
  - JAM cards
  - brain injury identity cards
  - carers identification
- Utility Bill (from different suppliers)
- Letter from a government organisation, such as HMRC or Benefits Office.
- Student Card

- HSCW ID badge without photograph/DOB
- Travel pass without photographic ID/DOB
- Armed forces identity card
- Student loan account
- Mortgage account
- Credit account
- a proof of age card recognised under PASS with a unique reference number
- a loan account (including hire purchase accounts)
- a bank, building society or credit union current account (which the claimed identity can show by giving you a bank card)
- a 'high' electronic identity from a notified eIDAS scheme

OR

3. The Patient is known to be eligible by the Pharmacist and has a PMR with the pharmacy.

**\*\*Additional criteria\*\***

**As well as providing the ID requirements listed above, if the patient falls under any of the following categories, additional criteria may also apply as detailed below:**

- **Students** – A person, in further education, ordinarily resident in Northern Ireland or Great Britain or a person that is classed as an international student studying at a UK institution.
  - Patient will need their student card from the educational setting (such as university) and proof of NI address
- **Migrant workers** - A migrant worker is defined as someone who has come to Northern Ireland to work and who is neither a national of the United Kingdom nor the Republic of Ireland.
  - Patient must present a letter from their employer
- **DoH authorised** - This may be a number of different types of individuals where the DoH have approved vaccination e.g. a person not normally resident in NI who has had a first dose in another region of the UK.
  - Approval for vaccination will be confirmed by receipt of a DOH email or letter.
- **Homeless** - A person may be homeless if they are:
  - staying with friends or family
  - staying in a hostel
  - staying in a bed and breakfast

- living in very overcrowded conditions
- at risk of violence if they stay in their home
- living in poor conditions that are damaging their health
- living in a house that is unsuitable for them
- rough sleeping
  - Pharmacist may have to use discretion as they may not have documents
- **Other** – This category should only be used if an unregistered patient does not fit into any of the categories specified above.
  - ID requirements for specific groups will be as per DoH, when announced.

### **Severely immunosuppressed - 3<sup>rd</sup> primary dose or booster dose**

The vast majority of individuals are likely to be identified by their secondary care clinician but some individuals may be only known by their GP. As per [DoH correspondence](#) (20<sup>th</sup> Sept 2021), patients who have been prescribed high dose steroids (and if they are not also currently receiving treatment via secondary care), will be identified by their GP and issued with a letter recommending that they receive a 3<sup>rd</sup> primary dose or booster dose via a local community pharmacy preferably using an mRNA vaccine, i.e., Moderna.

This letter must be evidenced to the pharmacist as proof of eligibility for 3<sup>rd</sup> primary dose or booster dose.

Trust identified patients may also be vaccinated by community pharmacy on presentation of their Trust recommendation letter.

### **Adult Household contacts of Immunosuppressed Individuals**

As per [DoH correspondence](#), immunosuppressed individuals will be identified by GPs/Trusts and a letter issued to them advising that those who live with them are eligible to receive a booster dose from their GP or community pharmacy. This letter must be evidenced to the pharmacist as proof of eligibility for the booster dose.

### **AstraZeneca Booster – specific individuals only**

As per [DoH correspondence](#) and subsequent [addendum](#), the Astra Zeneca booster must only be administered to patients (aged 18 years and over) who are able to evidence a letter from their GP or Trust clinician advising that an AZ booster is required and who are otherwise eligible for booster vaccination. Such individuals must have received an AZ vaccination as part of their primary course.