

COMMUNITY PHARMACY SERVICE:

Community Pharmacy Seasonal Influenza Vaccination (CPFV) for Frontline Health and Social Care Workers (HSCWs) 2020/21

CONTRACT

Please note:

Contractors must ensure that the service is provided in accordance with the service specification and operate in accordance with all relevant Acts of Parliament, statutory regulations or other laws. As the service is developed, contractors will be expected to comply with guidance that has been formulated in consultation with Community Pharmacy Northern Ireland (CPNI).

This document comprises the agreement between the Health and Social Care Board (purchaser) and the pharmacy contractor (provider).

Indemnities

The provider hereby agrees to indemnify the purchaser against any claims for damages for loss, damage, injury (including death), plus all associated costs arising out of the acts or omissions of the provider, his servants or agents.

Information Requests

The information gathered will be used to inform future service delivery.

Period of contract

The service will operate from **late September 2020 –31st March 2021**.

This contract may be terminated by either the purchaser or the provider by giving notice of 1 week.

Please note, there is an allocated quantity of vaccine stock for this service. Therefore the service may be withdrawn prior to 31st March 2021 if the vaccine stock is used to its maximum level before this date.

Remuneration

Prior to provision of the service, the pharmacy contractor must ensure that both the premises from which the service will be provided from and all pharmacists administering flu vaccinations meet the requirements outlined in the service specification.

Remuneration rates for 2020/21 are still to be confirmed.

The pharmacy contractor will not be reimbursed or remunerated, under this service, for vaccines administered to patients outside of the eligibility criteria.

Claims for payments for this service should be made monthly. Claims will be processed by BSO as per service specification.

Claims will be accepted by the BSO within six months of administration of the vaccination. Late claims will not be processed.

Payment cannot be guaranteed for any submissions received after this date for activity undertaken in the previous month.

Verification and Clawback

The HSCB will be monitoring compliance with the requirements of this contract. Where the HSCB identifies failure to comply, the HSCB reserves the right to recover all, or part of, this funding.

COMMUNITY PHARMACY SERVICE:

Community Pharmacy Seasonal Influenza Vaccination (CPFV) for Frontline Health and Social Care Workers (HSCWs) 20/21

Signing of the Agreement

This document comprises the agreement between the Health and Social Care Board (purchaser) and the pharmacy contractor (provider).

- I would like to participate in the above service.
- I confirm that the appropriate Standard Operating Procedure is in place, which includes:
 - The provision of the service to patients and the roles of different staff members.
 - The ongoing conditions under which the service needs to be provided (as specified in the service specification).
 - Cold chain integrity.
 - Needle stick injuries.
 - Pharmacists undertaking vaccinations should be advised to consider being vaccinated against hepatitis B.
 - The identification and management of adverse reactions.
 - The handling, removal and safe disposal of any clinical waste related to the provision of the service.
 - Appropriate anaphylaxis arrangements.
 - Appropriate infection control procedures.
 - The system for appointment arrangements.
- I confirm there are appropriate indemnity arrangements in place to provide this service.
- I agree to provide the service in line with the service specification and Patient Group Direction.
- I confirm that the pharmacy or premises which the service is planned to be delivered from is appropriate and has in place appropriate vaccine storage facilities, which will maintain the cold chain.
- I can confirm the pharmacy has access to secure HSC NI email.
- I confirm the pharmacist(s) providing the service:
 - Are working in line with the [National Minimum Standards and Core Curriculum for Immunisation Training](https://www.gov.uk/government/publications/national-minimum-standards-and-core-curriculum-for-immunisation-training-for-registered-healthcare-practitioners)¹ and service specification.
 - Are competent in the recognition and management of anaphylaxis.
 - Are competent to undertake immunisation and to discuss issues related to immunisation.

¹ <https://www.gov.uk/government/publications/national-minimum-standards-and-core-curriculum-for-immunisation-training-for-registered-healthcare-practitioners>

- Are familiar with the latest relevant information from the PHA website on [influenza immunisation](#)² when updated for 2020/21.
- Are competent in the handling and storage of vaccines, and management of the 'cold chain.'
- Have attended face to face training for both injection technique and basic life support training (to include administration of adrenaline for anaphylaxis) at least every three years.
- However, for any pharmacist who has undertaken the face-to-face training before and is due to undertake face-to-face training this year (2020) as part of training requirement every 3 years, in the current circumstances with the COVID-19 pandemic, the PHA has confirmed that it is willing to follow the pragmatic approach adopted by PHE (<https://psnc.org.uk/services-commissioning/advanced-services/flu-vaccination-service/>) whereby anyone in this position can undertake [online training](#)³ instead, delaying the face-to-face requirement until next year.

Name of pharmacy contractor provider: _____

Contact person(s) for queries, in respect of the service (please print) _____

Contractor number _____

Pharmacy Name _____

Pharmacy Address _____

Phone number _____

E-mail contact _____

Pharmacist's Signature _____

Date _____

² <https://www.publichealth.hscni.net/directorates/public-health/health-protection/respiratory-diseases/influenza/flu-faqs-healthcare>

³ <https://www.e-lfh.org.uk/programmes/flu-immunisation/>

Pharmacy Stamp



Signed on behalf of the HSCB: _____ Date: _____
Please return signed contract by email by **close of play Monday 24th August 2020**
to your local Office, see below for contact details:

Contact Details for HSCB Local Integrated Care Offices			
Belfast & South Eastern Pharmacy Services Business Support Integrated Care 12-22 Linenhall Street Belfast BT2 8BS Tel: 028 9536 3926 Belfast email: pharmacyservicesbelfast@hscni.net South Eastern email: pharmacyservicesse@hscni.net	South Pharmacy Services Business Support Integrated Care Tower Hill Armagh BT61 9DR Tel: 028 9536 2104 Email: pharmacyservicessouth@hscni.net	North Pharmacy Services Business Support Integrated Care County Hall 182 Galgorm Road Ballymena BT42 1QB Tel: 028 9536 2812 Email: pharmacyservicesnorth@hscni.net	West Pharmacy Services Business Support Integrated Care Gransha Park House 15 Gransha Park Clooney Road Londonderry BT47 6FN Tel: 028 9536 1082 Email: pharmacyserviceswest@hscni.net