

**From the Chief Medical Officer  
Dr Michael McBride**



Department of  
**Health**

An Roinn Sláinte

Mánnystrie O Poustie

[www.health-ni.gov.uk](http://www.health-ni.gov.uk)

**HSS(MD) 5/2021**

**FOR ACTION**

Chief Executives, Public Health Agency/Health and Social  
Care Board/HSC Trusts/ NIAS

GP Medical Advisers, Health & Social Care Board

All General Practitioners and GP Locums (for onward  
distribution to practice staff)

OOHs Medical Managers (for onward distribution to staff)

**PLEASE SEE ATTACHED FULL CIRCULATION LIST**

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Our Ref: HSS(MD) 5/2021

Date: 11 January 2021

Dear Colleague

**DATA CAPTURE FROM THE COVID-19 VACCINATION PROGRAMME**

I am very pleased to note the progress to date with the implementation of the COVID-19 vaccination programme and the uptake rates being achieved amongst care home residents and care home staff in particular are very impressive.

As the programme continues to be rolled out it is essential that all vaccination data is captured and recorded accurately on one system. I am therefore instructing all Trusts to ensure they only use the booking platform and vaccine management system (VMS) that has been created for the COVID-19 vaccination programme with immediate effect.

In certain circumstances, for example, in patients' own homes, when the VMS may not be suitable for use or where connectivity to the Vaccination Management System is not possible, an offline excel tool and submission process has been provided by the Programme team.

This should be the only other data collection tool in use. For details of either tool please contact Claire Buchner ([Claire.Buchner@hscni.net](mailto:Claire.Buchner@hscni.net)). For Trusts that have used alternate tools, this should be stopped immediately, and all data entered into the single vaccination system.

Yours sincerely

Handwritten signature of Dr Michael McBride in black ink.

**DR MICHAEL McBRIDE**  
Chief Medical Officer

Handwritten signature of Mr Dan West in black ink.

**MR DAN WEST**  
Chief Digital Information Officer

## Circulation List

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Trade Union Side

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