

Community Pharmacy Infrastructure

Additional Staff Costs

Grant Funding Allocation

September 2021

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1. Background

Community pharmacies continue to play a major role in the Covid-19 response. Pharmacy contractors are reporting significant work force pressures. Contributing factors include staff absences due to Covid infection or having to self-isolate due to being in close contact with a Covid case.

This has resulted in increased staffing costs, as contractors are required to pay other staff to cover the absences in order to remain open.

It has therefore been determined that funding should be allocated to community pharmacies to support additional staff costs.

2. Grant outline

The aim of this funding is to ensure that community pharmacies receive a contribution of up to £2,000 towards the additional staff costs incurred during the period July to September 2021. Community pharmacies will be required to specify the amount required.

This funding will provide an opportunity to create flexibility within pharmacies thereby minimising service disruption and ensuring patients can continue to receive their prescribed medications in a safe and timely manner.

Community Pharmacies will be required to give a commitment to utilising the funding in respect of staff costs.

3. Grant description

Grant funding of up to £2,000 is available for each community pharmacy as contribution to additional staff costs that have been incurred from July 2021 to September 2021 inclusive.

4. Requirements

The funding should be used for additional staff costs (including employer costs) related to the delivery of pharmaceutical services from your pharmacy including:

- Reimbursement of locum pharmacists (above normal/expected levels)
- Additional hours for pharmacist/support staff
- Temporary recruitment of additional staff

The funding is not to be used for normal recurrent staff costs and cannot be used for non-HSC related staff functions such as retail assistants.

5. Remuneration

Payment of up to £2,000 is available to each community pharmacy contractor upon submission of Appendix A – Grant Application Form to the local HSCB office and subsequent approval.

6. Verification and Clawback

The HSCB will be monitoring compliance with these requirements.

The HSCB will seek assurance that funding allocated has been used in accordance with the requirements above.

Where the HSCB identifies failure to comply, the HSCB reserves the right to recover all, or part of, this grant funding.

Community Pharmacy Infrastructure

Additional Staff Costs

Declaration & Claim Form

Pharmacy Details

Contractor Number	
Pharmacy Name	
Pharmacy Address	

Declaration:

I can confirm that I wish to apply for the following amount of funding relating to the period July to September 2021:

Insert required amount (maximum £2,000) _____

I understand that where the HSCB identifies failure to comply, the HSCB reserves the right to recover all, or part of, this grant funding via an adjustment to the pharmacy's BSO payment account.

Signed on behalf of the pharmacy: _____

Position: _____ Date: _____

**This form to be returned to your local HSCB Office by Friday 1st
October 2021**

Contact Details for Local Integrated Care Offices:				
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