

### Guide to Interim Payments

A dentist providing orthodontic treatment may submit a claim form for an interim payment.

Interim payments are allowed for orthodontic treatment and only one interim fee is payable per course of treatment.

The interim fee is assessed based on expected gross cost of fitted appliance(s).

Details of orthodontic appliances are contained in SDR paragraph 32(a).

An interim fee is not payable where the only appliance fitted is a space maintainer, item code 3211, or a goal-post appliance (which is approved under item code 3291).

An interim payment form (HS45D) is attached to the HS45 form giving details of:

- Date of acceptance
- Dentist's name, address and contract number
- Patient's details
- Nature of appliance(s) fitted (please enter the appliance codes), the dentist's signature, ds number and date of application and the following declaration:

"I certify that active orthodontic treatment has been started and appliance(s) as specified was/were satisfactorily fitted on .....

Subject to the Regulations governing the general dental services, I apply for an interim payment in connection with the treatment given up to the stage of the initial appliance(s).

No part of the treatment in respect of which I apply for an interim payment has been carried out as part of the hospital and specialist services."

Once the fee is assessed the HS45 is returned to the dentist stating how much has been assessed and month in which payment will be made. (Interim forms received up to and including the 20<sup>th</sup> of each month are normally included in the subsequent payment schedule).

The interim forms are held for Organisation record purposes.

When the active orthodontic treatment is complete the dentist submits the HS45 for final payment. Payment is made minus the amount that had previously been paid on the interim.