

**Ophthalmic Services
Memorandum of Ophthalmic Service**

1st September 2021

**To all
Ophthalmic Contractors
Individual optometrists
Registered Dispensing Opticians
Ophthalmic Medical Practitioners**

**OPHTHALMIC LISTING PROCESSES GUIDANCE
Practice Opening/Practice Closure/Change of Ownership/Director
Changes/Premises Relocation/Premises Renovation**

The processes listed above are all changes to the Ophthalmic Listing status for a practice in regards to the provision of General Ophthalmic Services and Enhanced Services. Important, formal, steps are required when making any of these changes.

The requirements for each of these changes are explained in the
(click link) [Ophthalmic Listing Processes Guidance](#).

Any practitioner considering becoming a contractor, a contractor deciding to sell or close their practice or relocate or renovate a practice etc. should read this guidance carefully, and well in advance of the planned date of change, to ensure that everything is in place to avoid a break in the ability to provide General Ophthalmic Services and Enhanced Services for their patients. Particular note should be taken of the timelines required to enable BSO/HSCB to manage the transition.

If, on reading the guidance, you have any queries please do not hesitate to contact any one of the optometric advisers or a member of the BSO Ophthalmic Services team.